

Oral presentation guidelines

1. Each oral presentation will be **10 minutes in length**, followed by an additional **3-minutes of questions**. All presenters are required to keep strictly to time. Please kindly check the program for the time slot allocated for your presentation.
2. The required file format is Microsoft Powerpoint (ppt or pptx) and slide aspect ratio should be 16:9.
3. You will be responsible for advancing your slides during your presentation.
4. The session chairs will introduce speakers, facilitate discussion and keep time.
5. You should send a downloadable link (OneDrive, Google Drive, Dropbox, We Transfer etc) to your presentation to isbs2020@ljmu.ac.uk. In the message subject please include your paper number, full name and session.
6. It is your responsibility to check that links to external media (videos) are working properly in the Speaker Ready Room ahead of your presentation. In the Speaker Ready Room a technician will assist you in uploading your presentation onto the server.
7. No presentations can be uploaded in the Speaker Ready Room via USB memory sticks – this is a LJMU network security restriction.
8. No files will be able to be uploaded in the session rooms as USB memory sticks will not work

Poster presentation guidelines

Posters presentations are divided into 2 parts, both parts are on the same day either Wednesday 20th July or Thursday 21st July:

Part 1: A short podium presentation which will take place in the Oral session times in the Redmonds Building.

1. The presentation will be a maximum of **2 minutes (maximum 2 slides e.g. Slide 1: study rationale and methods, Slide 2: Main results and interpretation)**.
2. Please refer to the guidelines for the oral presentation [part 1], especially the accepted file formats and the speaker ready room.
3. Clear and simple slides are best for a successful scientific presentation.
4. Please keep in mind that our conference is an international conference and many of attendances would not be non-native speakers of English.
5. No external links, videos, etc. are allowed
6. There will be no questions during the poster podium presentations.

Part 2: A display of the poster on the Upper Ground floor of the Student Life Building.

1. Posters will be displayed in the **Student Life Building**.
2. A number will be allocated to the poster in the final programme – you should display your poster on the poster board that matches your poster number.
3. Posters must be printed as A0 size (height of 1189mm and width of 841mm) in portrait format and suitable for mounting with pins or Velcro (mounting accessories will be provided).
4. Posters should be in place before 9:00 on the day of the presentation and removed at the end of the day.
5. **Presenters are required to be alongside their poster during the Poster Session**